



## Employment Application Form – LBS Builders Merchants Ltd

**Position Applied for:**

**Branch:**

**Expected Salary:**

<b>Title</b>	
<b>Surname</b>	
<b>Forename</b>	
<b>Home Address</b>	
<b>Postcode</b>	
<b>Home Number</b>	
<b>Mobile Number</b>	
<b>Email Address</b>	
<b>Do you hold a full driving licence?</b>	
<b>Category of licence held?</b>	

**Education/Qualifications:**

From	To	School/College Attended	Results Achieved

**Employment History:**

*Start with your most recent employer and work back. Continue on a separate sheet of paper if required.*

<b>Employer name and Address</b>	<b>Position held and brief description of duties</b>	<b>Dates employed</b>	<b>Reason for leaving</b>

**Training and Development:**

*Please use the space below to give information on any training or additional qualifications you have completed which is relevant to the post you have applied for.*

Training Course & Dates	Course Details (qualification attained, and subjects studied)

**Additional Supporting Information**

*Please give any evidence which you feel will support your application. For example, you may wish to mention personal interests; activities or hobbies you feel will strengthen your application.*

<p><b>How did you hear about vacancies with LBS Builders Merchants?</b></p>	<p><b>Recommended by friend/relative/colleague</b></p> <p><b>Job board/internet</b></p> <p><b>LBS Online</b></p> <p><b>Social Media</b></p> <p><b>Other (please specify)</b></p>
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**Declaration**

Data on this form will be processed for administrative purposes and will only be viewed by those who have direct involvement with the recruitment and selection process for LBS. For unsuccessful candidates, application forms will be kept on file for a period of 6 months after which, they will be destroyed. Successful applications will be held amongst the staff personnel file. Please note, by signing this form you are giving explicit consent for data to be collected recorded and used for the above purposes.

I declare that the information I have provided is correct to the best of my knowledge.

Signature:	Print Name:	Date:
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*Please email completed application to [jobs@lbsbm.co.uk](mailto:jobs@lbsbm.co.uk) or send to the recruitment team at LBS Business Centre, Parc Amanwy, Ammanford, SA18 3FE.*